



<b>Course Title: Road Services Supervisor (7216)</b>	
<b>Duration: 6 Days</b>	<b>Certification: QQI Certification</b>
<b>Expiry Period: N/A</b>	<b>Award: QQI Level 6 Award in Supervisory Skills 6N2104</b>

**Aim of Programme:**

The aim of this programme is to provide the learner with specialised knowledge, information and the opportunity to learn and develop a range of supervisory attitudes, techniques, skills and competencies relating to the role and responsibilities of the Road Services Supervisor.

**Target Learner:**

This training programme is for learners who will have worked with or have experience in Road Services Supervisor. Learners can be General Services Supervisors, Overseers, Roads Inspectors or a Foreman.

**Learning Outcomes:**

On completion of this programme, the learner will be able to:

- Evaluate the role and responsibilities of the road services supervisor from a human, financial, legal and reputational perspective.
- Apply the safety, health and welfare requirements and the principles of risk assessment when planning and supervising jobs.
- Demonstrate an awareness of bullying and human resource policies.
- Analyse the attributes and key skills of an effective Road Services Supervisor in relation to managing and supervising a team.
- Explain how to improve team standards and quality of product and service along with providing effective feedback to a team.
- Use a 'training needs analysis' to plan and implement a training plan.
- Describe the basic financial and tendering arrangements and how short duration, service, supply and framework contracts operate.
- Design and implement an operational work plan that outlines how the job will be done (plant/labour/materials).
- Estimate job costs based on unit rates.
- Plan, programme and organise work to occur at the appropriate time of year.
- Establish targets to meet works programme objectives and assess success through use of audit tools.
- State how to supervise contractors and request corrective action and issue direction.
- Describe what is involved in managing the assets of the road authority and how the road authority works, including the role of the executive and elected members.
- Describe the reasons that corporate image, legislative and governance arrangements and reporting of issues within the organisation are important.
- State how the supervisor can assist the area engineer and/or line manager
- Describe the responsibilities of the relevant stake holders.
- Apply the relevant section of the roads act in relation to damage of the public road, dirt on the public road, obstructions of sight lines and dangerous trees.
- Demonstrate how to interact with the public and diverse cultures, write a basic report, present evidence and describe the different types of information technologies and their application.

**Assessment:**

There is six **Theory** based examination which is a Classroom Exam and Standard Pass is 70% and the duration of each is 30 minutes.

For more information please contact the Local Authority Services National Training Group.

T: 052 616 6260 | E: lasntg@tipperarycoco.ie | W: www.lasntg.ie



There is six **Project** based examination and Standard Pass is 70% and the duration of each is 8 hours.

Also, six **Learning Journals** to be completed and has Standard Pass of 70% for each and the duration of each is 2 hours.

**Entry requirements:**

- Applicants must be able to demonstrate a level of knowledge, skill and competence associated with Level 4 of the NFQ.
  - To access this programme the learner shall have successfully completed the following training courses:
    1. SOLAS Safe Pass
    2. CSCS Signing, Lighting and Guarding at Roadworks
    3. CSCS Location of Underground Services
    4. Manual Handling of Loads (Outdoor)
    5. IOSH Supervising Safely in Construction or IOSH Safety, Health & Environment for Construction Site Managers
  - In addition, the learner must actively be undertaking a planned career learning programme that includes the following elements:
    - CSCS Slinger Signaller
    - CSCS Health and Safety at Roadworks
    - Bridge Inspection and Maintenance
    - Pipelaying - Basic
    - Surface Dressing - Basic
    - Trench Support - Basic
    - Trench Support - Advanced
    - Road Opening & Reinstatement - Basic
    - Concrete Footpath Construction
    - Pothole Repair (Flexible Pavement)
    - Road Strengthening - Basic
    - Surface Dressing Plant Operator - Binder Distributor
    - Surface Dressing Plant Operator - Chipping Spreader
    - Surface Dressing Plant Operator - Compacting Roller
- Note: This list is non-exhaustive, refer to CORE for other programmes
- Learners must have at least five years satisfactory experience of working on road projects and have a personal development plan outlining the training they intend to complete over the next 3 years signed off by their line manager, which shall include all courses listed above.

**Equipment/Documentation the learner must bring to course:**

- Calculator

**Enquiries and Booking:**

Please contact your local Regional Training Centre:

- Ballincollig: [brtc@corkcoco.ie](mailto:brtc@corkcoco.ie)
- Ballycoolin: [ballycoolintraining@fingal.ie](mailto:ballycoolintraining@fingal.ie)
- Castlebar: [crtc@mayococo.ie](mailto:crtc@mayococo.ie)
- Roscrea: [roscreartc@tipperarycoco.ie](mailto:roscreartc@tipperarycoco.ie)
- Stranorlar: [stranorlartc@donegalcoco.ie](mailto:stranorlartc@donegalcoco.ie)

See [www.lasntg.ie](http://www.lasntg.ie) for further details

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